

Rancho Federal

CREDIT UNION

JOB POSTING

Job Title: Information Systems Supervisor

Posting Date: 4/2/15

Deadline Date: 4/15/15

Job Description: Under the direction of the CIO or other Information Systems Department Manager. The Information Systems Supervisor is responsible for the daily operations of the Information Systems department. This includes limited planning and organizing. This individual will supervise IS Department personnel. The Information Systems Supervisor will oversee the organizations network and information systems. This individual will be responsible for ensuring the stable, secure and efficient operation of all network and information systems. The Information Systems Supervisor will work with other department managers and supervisors to improve credit union processes and interdepartmental coordination. This individual will assist with developing policies and procedures. The Information Systems Supervisor will serve as a liaison between the Credit Union and third parties. This individual will manage and assist with managing projects. The Information Systems Supervisor will train and provide technical support to staff and users. This Individual will be expected to perform other miscellaneous duties in addition to those previously described.

Requirements: Minimum one year of supervisory experience
Functional knowledge of Episys
Functional knowledge of POWERON – intermediate to advanced level
Functional knowledge of UNIX or AIX
Working knowledge of network and telecommunication systems
Good communication skills
Good problem solving skills
Experience with web programming languages is a plus

Salary: Level 5 - Based on knowledge and experience

Work Schedule: Full-time – Overtime will be required on occasion

Work Location: Downey Branch (Main Office) 12620 Erickson Ave, Downey, CA 90242

Company Name: Rancho Federal Credit Union
Company Website: www.ranchofcu.org
Contact Name: Derrick Dawson
Street Address: 12620 Erickson Ave
Downey, CA 90242
Phone: 562-803-6401 x303
Fax: 562-803-5692
Email Address: derrickd@ranchofcu.org

To apply for this position, email or fax your resume to the contact listed above. No phone calls please.

Downey Main Office
(562) 803-6401

Montebello
(323) 725-4330

Buena Park
(714) 995-4601 Ext. 6

Claremont
(909) 626-3333 Ext. 6

Los Angeles
(213) 487-7070 Ext. 6

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