Notification of Disputed Transaction - MasterCard

Cardholder Name: _____

Card Number: ☐☐☐☐ - ☐☐☐☐ - ☐☐☐☐ - ☐☐☐☐

1. Transaction Information

Transaction Date	Merchant Name	Dollar Amount
____/____/____	_____	_____

2. Dispute Reason/Elaboration

I am disputing the transaction(s) in question because of the following reason(s):

☐ The transaction(s) listed below are unauthorized.* No one authorized to use this account signed for or participated in the transaction(s).

At the time of the transaction(s), please indicate status of card *(Please check one)*:

☐ Card Lost Date card was Lost ____/____/____ ☐ Card Stolen Date card was Stolen ____/____/____

☐ Card still in Accountholder's possession. ☐ New or Reissue Card Never Received

If cardholder still in possession of card is counterfeit card use suspected? ☐ Yes ☐ No

☐ The charge(s) was paid by another means. Enclosed is a copy of the cancelled check/cash/credit receipt or account statement.

☐ The amount signed for on the salesdraft differs from the amount billed on the monthly statement. Attached is my copy of the sales receipt.

☐ The transaction was authorized and then canceled. A credit voucher was issued (copy enclosed), but the credit has not posted to my account. If no credit voucher was issued, please explain the merchant's response to the cancellation/return.

☐ I have been billed multiple times (2 or more) for the same purchase. The original charge posted to my account on ____/____/____.

☐ I placed an order with the merchant above. I have not received merchandise which I expected by ____/____/____. I have contacted the merchant for credit but no credit has posted to my account.

☐ I cancelled this reservation on ____/____/____. The cancellation number provided to me is as follows: _____.

☐ I cancelled this recurring charge with the merchant on ____/____/____. No charges after this date are authorized from this merchant.

☐ I received merchandise different from what I ordered. Attached is a detailed letter explaining what was expected from the merchant, what was received, and that an attempt to return the merchandise was made.

_____ _____

Cardholder Signature **Date**

*If additional room is required to describe your dispute, please use the back of this form

Multiple Dispute Listing

Cardholder Name: _____

Card Number: ☐☐☐☐ - ☐☐☐☐ - ☐☐☐☐ - ☐☐☐☐

2. Transaction Information

	Transaction Date	Merchant Name	Dollar Amount
2.	___/___/___		
3.	___/___/___		
4.	___/___/___		
5.	___/___/___		
6.	___/___/___		
7.	___/___/___		
8.	___/___/___		
9.	___/___/___		
10.	___/___/___		
11.	___/___/___		
12.	___/___/___		
13.	___/___/___		
14.	___/___/___		
15.	___/___/___		
16.	___/___/___		
17.	___/___/___		
18.	___/___/___		
19.	___/___/___		
20.	___/___/___		

_____ Cardholder Signature

_____ Date